

# CHILD CARE CENTER COMPLIANCE RECORD

## PART 6. TRANSPORTATION PROVISION

Michigan Department of Human Services  
Bureau of Children and Adult Licensing

1. License Number

2. Date of Determination

3. Name of Center

**C = Compliance V = Violation**

C	V	RULES
		<b>R 400.5603 All motor vehicles</b>
<input type="checkbox"/>	<input type="checkbox"/>	(1) All motor vehicles are in safe operating condition.
<input type="checkbox"/>	<input type="checkbox"/>	(2) Motor vehicles seats do not face sideways.
<input type="checkbox"/>	<input type="checkbox"/>	(3) A truck cab is used to transport children.
<input type="checkbox"/>	<input type="checkbox"/>	(4) No loose or heavy objects in the passenger compartment of any motor vehicle.
<input type="checkbox"/>	<input type="checkbox"/>	(5) Motor vehicles with a seating capacity of 10 passengers or fewer, other than volunteer vehicles, are inspected annually. A copy of the inspection is on file in the center.
<input type="checkbox"/>	<input type="checkbox"/>	(6) Passenger vans with a seating capacity of 11 or more, including volunteer vehicles, are prohibited.
<input type="checkbox"/>	<input type="checkbox"/>	(a) Existing centers that own passenger vans with a seating capacity of 11 or more have 4 years to comply with this subrule.
<input type="checkbox"/>	<input type="checkbox"/>	(b) Annual inspections of vans shall continue until they are no longer used.
<input type="checkbox"/>	<input type="checkbox"/>	(7) A statement verifying that the motor vehicle is in compliance with the Michigan vehicle code safety equipment requirements is on file in the center.
		<b>R 400.5604 Multifunction school activity buses</b>
<input type="checkbox"/>	<input type="checkbox"/>	(1) Multifunction school activity buses comply with minimum safety specifications, except color, identification, and alternating flashing lights, as defined in 1990 PA 187, MCL 257-1810.
<input type="checkbox"/>	<input type="checkbox"/>	(2) Multifunction school activity buses are inspected annually by a licensed mechanic or by the department of state police. A copy of the inspection is on file in the center.
		<b>R 400.5605 Safety equipment in motor vehicles with a manufacturer's rated seating capacity of 10 or fewer occupants</b>
<input type="checkbox"/>	<input type="checkbox"/>	(1) Motor vehicles with a seating capacity of 10 or fewer carry the following safety equipment:
<input type="checkbox"/>	<input type="checkbox"/>	(a) Three bi-directional emergency reflective triangles properly cased and securely stored in the vehicle.
<input type="checkbox"/>	<input type="checkbox"/>	(b) A first aid kit is securely stored in an accessible location in the driver compartment. The first aid kit contains all of the following:
<input type="checkbox"/>	<input type="checkbox"/>	(i) Bandage compresses (sterile gauze pads).
<input type="checkbox"/>	<input type="checkbox"/>	(ii) Adhesive compresses.
<input type="checkbox"/>	<input type="checkbox"/>	(iii) A 40-inch triangular bandage.
<input type="checkbox"/>	<input type="checkbox"/>	(iv) A roll of gauze.
<input type="checkbox"/>	<input type="checkbox"/>	(v) An elastic bandage.
<input type="checkbox"/>	<input type="checkbox"/>	(c) Antiseptics, burn ointments, and medication are not included in the first aid kit
<input type="checkbox"/>	<input type="checkbox"/>	(d) Volunteer motor vehicles are exempt from sub (a).

C	V	RULES
		<b>R 400.5606 Safety equipment in vehicles with a manufacturer's rated seating capacity of more than 10 occupants</b>
<input type="checkbox"/>	<input type="checkbox"/>	(1) Motor vehicles with a seating capacity of more than 10 carry the following safety equipment:
<input type="checkbox"/>	<input type="checkbox"/>	(a) Three bi-directional emergency reflective triangles properly cased and securely stored.
<input type="checkbox"/>	<input type="checkbox"/>	(b) Not less than 3 15-minute fuses or an approved battery operated substitute properly cased and securely stored.
<input type="checkbox"/>	<input type="checkbox"/>	(c) Dry chemical fire extinguisher, not less than 2A-10BC, mounted in the driver compartment. The fire extinguisher is properly filled and in operating condition at all times.
<input type="checkbox"/>	<input type="checkbox"/>	(d) A first aid kit is securely stored in the driver compartment. The first aid kit contains all of the following:
<input type="checkbox"/>	<input type="checkbox"/>	(i) Bandage compresses (sterile gauze pads).
<input type="checkbox"/>	<input type="checkbox"/>	(ii) Adhesive compresses.
<input type="checkbox"/>	<input type="checkbox"/>	(iii) A 40-inch triangular bandage.
<input type="checkbox"/>	<input type="checkbox"/>	(iv) A roll of gauze.
<input type="checkbox"/>	<input type="checkbox"/>	(v) An elastic bandage.
<input type="checkbox"/>	<input type="checkbox"/>	(e) Antiseptics, burn ointments, and medication are not included in the first aid kit.
		<b>R 400.5607 Manufacturer's rated seating capacity; restraint devices; safety belts</b>
<input type="checkbox"/>	<input type="checkbox"/>	(1) Each child remains seated and properly restrained by a passenger restraint while the vehicle is in motion.
<input type="checkbox"/>	<input type="checkbox"/>	(2) Each restraint device is properly anchored and used according to the manufacturer's specifications. Allowing 2 or more children to share a seat belt or restraint device is prohibited.
<input type="checkbox"/>	<input type="checkbox"/>	(3) The driver and all adult passengers are seated according to the seating capacity and properly restrained when the vehicle is in motion.
<input type="checkbox"/>	<input type="checkbox"/>	(4) Safety belts and restrain devised are in good working condition.
		<b>R 400.5610 Motor vehicle operator</b>
<input type="checkbox"/>	<input type="checkbox"/>	(1) Each driver:
<input type="checkbox"/>	<input type="checkbox"/>	(a) Is at least 18 years of age.
<input type="checkbox"/>	<input type="checkbox"/>	(b) Has a valid operator or chauffeur's license with the appropriate endorsement.
<input type="checkbox"/>	<input type="checkbox"/>	(c) Has a personal driving record with no more than 6 active points.
<input type="checkbox"/>	<input type="checkbox"/>	(d) Has proof of valid automobile insurance and registration.
<input type="checkbox"/>	<input type="checkbox"/>	(e) Is familiar with the contents of the first aid kit.

Date	License Number
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C	V	RULES
<input type="checkbox"/>	<input type="checkbox"/>	(f) Is familiar with the operation of the fire extinguisher, if required.
<input type="checkbox"/>	<input type="checkbox"/>	(2) The following documents are on file in the center:
		(a) A copy of each driver's driving record, obtained from the secretary of state at least once a year.
<input type="checkbox"/>	<input type="checkbox"/>	(b) A self-certifying statement that all volunteer drivers comply with subrule (1).
<input type="checkbox"/>	<input type="checkbox"/>	(c) A copy of a valid operator license.
<input type="checkbox"/>	<input type="checkbox"/>	(3) Drivers have a copy of the child information card for each child being transported in their vehicles.
		<b>R 400.5611 Caregiver-to-child ratio and supervision</b>
<input type="checkbox"/>	<input type="checkbox"/>	(1) The ratio of caregivers to children:
<input type="checkbox"/>	<input type="checkbox"/>	(a) Infants and young toddlers, 1:4, excluding the driver.
<input type="checkbox"/>	<input type="checkbox"/>	(b) Older toddlers, 1:8, excluding the driver.
<input type="checkbox"/>	<input type="checkbox"/>	(c) 3 years of age, 1:10, excluding the driver.
<input type="checkbox"/>	<input type="checkbox"/>	(d) 4 years of age, 1:12, excluding the driver.
<input type="checkbox"/>	<input type="checkbox"/>	(e) School-age children, 1:18, including the driver.
		This does not apply when school-age children are transported to and from school on public school or public transportation.
<input type="checkbox"/>	<input type="checkbox"/>	(f) An additional adult is not required if only 1 child under 36 months of age is transported.
<input type="checkbox"/>	<input type="checkbox"/>	(g) Children who are related to the caregiver or licensee are counted in these ratios.
		(2) Additional staff members or volunteers are:
<input type="checkbox"/>	<input type="checkbox"/>	(a) At least 16 years of age.
<input type="checkbox"/>	<input type="checkbox"/>	(b) Seated with the children.
<input type="checkbox"/>	<input type="checkbox"/>	(c) Responsible for the supervision of the children.
		(3) When children are entering or leaving the vehicle:
<input type="checkbox"/>	<input type="checkbox"/>	(a) Children are received by a staff person, parent, or other person as designated by the parent.
<input type="checkbox"/>	<input type="checkbox"/>	(b) Children enter and leave the vehicle from the curbside unless it is in a protected area or driveway.
<input type="checkbox"/>	<input type="checkbox"/>	(c) Children are not left unattended in a vehicle.
<input type="checkbox"/>	<input type="checkbox"/>	(4) Children under school-age are carried or helped into and out of the vehicle.

C	V	RULES
		<b>R 400.5613 Time limitation on child transit</b>
<input type="checkbox"/>	<input type="checkbox"/>	Transportation routes are planned so no child under school age is not in the vehicle longer than 1 continuous hour.
		<b>R 400.5615 Parent permission for routine transportation</b>
<input type="checkbox"/>	<input type="checkbox"/>	Parent's written permission is obtained annually for routine transportation

Notes:

**Instructions for use:**

1. Use to make notes and observations during the inspection.
2. **Verbally discuss** cited rule violations with the licensee/designee at the exit conference.
3. Discard once this information has been included in the appropriate report.